

Instructions for Book Sales



Kalli is always happy to sign books for teachers and children during her visit. The books can be ordered directly from the publishing companies, bookstores or from EDSTAR, INC., our office in Ogdensburg, NY.

Please let us know if you would like her to autograph books during the visit, and where you will be obtaining the books.

The enclosed order form reflects the prices of the books ordered through Edstar, Inc..

Some schools like to use the books as a fundraiser for the library and they add \$1.00 to the cost of each book.

- * **Make a copy of the order form (front and back) for each student.**
- * **Fill in the line, MAKE CHECKS PAYABLE TO (your school or Edstar, Inc.)**
- * **Send home as early as possible before the author visit.**
- * **Collect order forms and checks. Do not send checks through the mail as they have been lost in the past. Keep them until Kalli's visit.**
- **E-mail orders to Kalli with the titles and numbers of books the children have ordered well before the visit. We will send the order to the warehouse, and the books will be shipped from New York.**
- **This is an example of the information we need:**

SAMPLE

BOOKS – HILSON ELEMENTARY SCHOOL
Don't Read This Book, Whatever You Do! – 11 copies
If You're Not Here, Please Raise Your Hand – 21 copies
The Bug in Teacher's Coffee – 33 copies
E-MAIL ORDERS TO kallidakospoetry@aol.com or edstark2@aol.com

- **Please send orders as soon as possible**
- **Kalli will autograph all books during her visit**

Make sure and fill in the **CHECKS PAYABLE SECTION** on the order form before you make copies. The checks can be made out to the school or to Edstar, Inc.